Eligibility

Are any businesses NOT eligible to apply?
Yes. The following businesses are NOT eligible for this grant program:
- Lending institutions
- Accounting firms
- Chain convenience stores
- Production agriculture
- Financial advisors
- Law firms
- Utility companies
- Residential rental properties
- Insurance agencies
- Passive investments

Are any nonprofits NOT eligible to apply?
Yes. The following nonprofits are NOT eligible for this grant program:
- Religious organizations for religious purposes are not eligible.
- Lobbying groups and political organizations.
- Organizations that restrict activity based on ethnicity, gender, orientation or ability.
- 501(c)3 and 501(c)19 ARE able to apply.

I’m a home-based childcare provider. Do I qualify in light of the physical, commercial location requirement?
Yes. Home-based childcare providers qualify as long they fit all other eligibility requirements as listed on the application.

I received a Paycheck Protection Program loan or an Economic Injury Disaster Loan. Am I still eligible for a CPR grant?
Yes. However, the CPR requested funds must not be used for expenses already covered by other grant programs. They must be used for separate and unique purposes.

I applied for and received a CARES Act grant from another local unit of government (County, Township). Can I still apply to the City of Rothsay?
Yes. Payment amount may be adjusted depending on amount received from other local unit of government.

What if my nonprofit serves locations other than the City of Rothsay?
Nonprofits may have a larger service area, but the requested resources in this application must be focused on work/care/services in the City of Rothsay.

Use of Funds
What can the grant funds be used for?
Grant funds shall be used for expenses that have occurred since March 1, 2020. Refer to the first page of the business or nonprofit applications for examples of eligible expenses.
Use of Funds - continued
Can the grant funds be used to pay back taxes including property taxes? No.
Is there a specific date range for eligible expenses?
Yes. All expenses must be incurred between March 1, 2020 and December 30, 2020.

Is there a deadline for using the funds?
Yes. Grant recipients must use all awarded funds by December 30, 2020 and must report on the status of awarded funds within 60 days of disbursement.

What will I need as proof of the use of funds?
Grant recipients will be required to submit a form showing itemized expenses. Receipts are required for expenses over $250.

Application Process
When and how do I apply?
The application form can be accessed on the City of Rothsay website. [https://www.rothsay.org](https://www.rothsay.org)
All applications must be submitted by October 15, 2020. Applications may be submitted electronically to city@rothsay.org or to the City of Rothsay Clerk’s Office at P.O. Box 117, Rothsay, MN 56579.

How soon should I apply?
Eligible businesses and nonprofits are encouraged to apply as soon as you are able. Applications will be reviewed and awarded on a first-come first-serve basis. Applications should be submitted between now and October 15, 2020. A limited pool of resources is available and there is a short timeline for disbursing funds.

How will grant recipients be selected?
Applications will be evaluated based on answers to established criteria within each application and accompanying documentation. Per the authorizing resolution, applications will be considered and acted on by the City Council of Rothsay.

When will I know if my application has been received and/or approved and grant awarded?
You will receive an email from Lisa verifying receipt of your application. Grant applications recommended for approval by the subcommittee will be submitted to the City Council of Rothsay for final approval at the November meeting. Applicants will be notified of the status of their request within a reasonable time following review/action by the City Council of Rothsay.

Will information from my application be made public?
The status of the data supplied for CARES Act funding will be governed by MN Statute 13.591.

What happens if I am awarded a grant?
Awarded grant funds will be disbursed in full within a reasonable time following approved action by the City Council of Rothsay.

Additional Questions
I still have questions or need help filling out my application. Where can I get help?
You can contact Lisa Zimmerman @ 218-867-2254 or email city@rothsay.org.